ANNEXURE-1 CALENDAR 2015-16



S.B.S.S.P.S.J.COLLEGE PATHARGAMA,GODDA (JHARKHAND) Printed&Published under the Authority of

Dr. Birendra Kumar Singh,M.A PhD Principal Mobile No-9431312982

•

Compiled &Edited by :-Mr. Akhter Hasnain Azad, M.A Lect. In English

Md. Hemail,M.Sc. Lect. In Chemistry



THE EMBLEM

The College Emblem in circular shape exhibits our continuous endeavour to move from darkness and ignorance and social upliftment. This is the ideal of the institution. The symbol of green trees denotes the forest cover of the surrounding locality; the excited "maandar" player suggests the tribal milieu ; the dancing peacock connotes the monsoon rains which is a blessing for the fertile land; the water waves symbolize the aspirations and life force among the youth; and "the Open Book" in the center of the Emblem reminds us of Statutes and Regulations of professional life .The institution is highly blessed by these precious gifts of beautiful nature. The full grown paddy flower beside the circular Emblem affirms our faith that the efforts of learning ,knowledge and wisdom of this Institution would not go unrewarded.

PERSONAL MEMORANDA (For Students)

Name	:	
Class	:	Roll
Present Address	:	
Date of Birth :		
Date of Entry of the Co University Registration Height :	-	Weight :
Blood Group:		

4

Declaration Form

Place of publication :- Shashi Bhushan Singh Satyendra Prasad Singh Janjatiya College, Pathargama,Godda.

Period of Publication : Annual

Printer's Name	:	Mr. Chandra shekhar Thakur
Publisher's Name	:	Dr. Birendra Kumar Singh,M.A PhD
		Shashi Bhushan Singh Satyendra Prasad Singh Janjatiya College,
		Pathargama,Godda.
Editor's Name	:	Mr. Akhter Hasnain Azad, M.A., Assistant Professor & H.O.D. English.

Co- editors	:	Md. Hemail, M.Sc., Assistant Professor & H.O.D. Chemistry.
	:	Mr. Basant Narayan ,M.Com.,Assistant Professor&H.O.D.,Commerce.
	:	Mr. Sandip Kumar Singh ,M.A. Assistant Professor,Egnlish.

Name & Address of	
Indiidual who owns the publication :	Principal
Sh	ashi Bhushan Singh Satyendra Prasad Singh Janjatiya
C	ollege, Pathargama,Godda.

I, Mr **Birendra Kumar Singh Pincipal** do here by declar that the particulars given above are true to the best of my knowledge and belief.

Principal Shashi Bhushan Singh Satyendra Prasad Singh Janjatiya College, Pathargama,Godda.

1. A Brief History-072. The Governing Body of the College-083. Succession list of Principals-034. Teaching Staff-04-055. Non- Teaching Staff-066. Co-curricular Activities-07-087. Fee Structure-098. Academic Calendar-109. Course Structure & Mark Distribution-11-21(Pass & Honours)-12-2510. The College Rules-22-2511. University Examinations-2612. The College Library-27-2813. Students" Reading Room-29-30The College Association & Societies-3115. The College Calendar-32Students" Common Room-33Seminars-3316. Spoken English CourseHostel Facilities17.Budget of College-34-3518. Master Plan of College-36-37	S1. No. Subjects		Page No.
3. Succession list of Principals-034. Teaching Staff-04-055. Non- Teaching Staff-066. Co-curricular Activities-07-087. Fee Structure-098. Academic Calendar-109. Course Structure & Mark Distribution-11-21(Pass & Honours)-22-2510. The College Rules-22-2511. University Examinations-2612. The College Library-27-2813. Students" Reading Room-29-30The College Association & Societies-3115. The College Calendar-32Students" Common Room-32Seminars-3316. Spoken English Course-33Self Financing Course-33Hostel Facilities17.Budget of College-34-35	1. A Brief History	-	07
4. Teaching Staff-04-055. Non-Teaching Staff-066. Co-curricular Activities-097. Fee Structure-098. Academic Calendar-109. Course Structure & Mark Distribution-11-21(Pass & Honours)-11-2110. The College Rules-22-2511. University Examinations-2612. The College Library-27-2813. Students" Reading Room-29-30The College Association & Societies-3115. The College Calendar-32Students" Common Room-33Seminars-3316. Spoken English Course-33Hostel Facilities17.Budget of College-34-35	2. The Governing Body of the College	-	08
5. Non- Teaching Staff-066. Co-curricular Activities-07-087. Fee Structure-098. Academic Calendar-109. Course Structure & Mark Distribution-11-21(Pass & Honours)-22-2510. The College Rules-22-2511. University Examinations-2612. The College Library-27-2813. Students" Reading Room-29-30The College Association & SocietiesWork of PEI –14. National Service Scheme (NSS)-3115. The College Calendar-32Students" Common Room-33Self Financing Course-33Self Financing CourseHostel Facilities17.Budget of College-34-35	3. Succession list of Principals	-	03
6. Co-curricular Activities-07-087. Fee Structure-098. Academic Calendar-109. Course Structure & Mark Distribution-11-21(Pass & Honours)-11-2110. The College Rules-22-2511. University Examinations-2612. The College Library-27-2813. Students" Reading Room-29-30The College Association & SocietiesWork of PEI –14. National Service Scheme (NSS)-3115. The College Calendar-32Students" Common Room-33Seminars16. Spoken English CourseHostel Facilities17.Budget of College-34-35	4. Teaching Staff	-	04-05
7. Fee Structure-098. Academic Calendar-109. Course Structure & Mark Distribution-11-21(Pass & Honours)-22-2510. The College Rules-2612. The College Library-27-2813. Students" Reading Room-29-30The College Association & SocietiesWork of PEI –-3114. National Service Scheme (NSS)-3115. The College Calendar-32Students" Common Room-33Seminars-3316. Spoken English Course-33Self Financing Course-33Hostel Facilities17.Budget of College-34-35	5. Non- Teaching Staff	-	06
8. Academic Calendar-109. Course Structure & Mark Distribution (Pass & Honours)-11-2110. The College Rules-22-2511. University Examinations-2612. The College Library-27-2813. Students" Reading Room The College Association & Societies Work of PEI –-29-3014. National Service Scheme (NSS)-3115. The College Calendar Seminars-3216. Spoken English Course Hostel Facilities-3317.Budget of College-34-35	6. Co-curricular Activities	-	07-08
9. Course Structure & Mark Distribution (Pass & Honours)-11-2110. The College Rules-22-2511. University Examinations-2612. The College Library-27-2813. Students" Reading Room The College Association & Societies Work of PEI –-29-3014. National Service Scheme (NSS)-3115. The College Calendar Seminars-3216. Spoken English Course Hostel Facilities-3317.Budget of College-34-35	7. Fee Structure	-	09
(Pass & Honours)-22-2510. The College Rules-2611. University Examinations-2612. The College Library-27-2813. Students" Reading Room-29-30The College Association & SocietiesWork of PEI –-3114. National Service Scheme (NSS)-3115. The College Calendar-32Students" Common Room-33Seminars16. Spoken English CourseHostel Facilities17.Budget of College-34-35	8. Academic Calendar	-	10
10. The College Rules-22-2511. University Examinations-2612. The College Library-27-2813. Students" Reading Room-29-30The College Association & SocietiesWork of PEI –-3114. National Service Scheme (NSS)-3115. The College Calendar-32Students" Common Room-33Seminars-3316. Spoken English Course-33Self Financing CourseHostel Facilities17.Budget of College-34-35	9. Course Structure & Mark Distribution	-	11-21
11. University Examinations-2612. The College Library-27-2813. Students" Reading Room-29-30The College Association & SocietiesWork of PEI –-3114. National Service Scheme (NSS)-3115. The College Calendar-32Students" Common Room-33Seminars-3316. Spoken English CourseHostel Facilities17.Budget of College-34-35	(Pass & Honours)		
12. The College Library-27-2813. Students" Reading Room-29-30The College Association & SocietiesWork of PEI –-3114. National Service Scheme (NSS)-3115. The College Calendar-32Students" Common Room-32Seminars-3316. Spoken English CourseHostel Facilities17.Budget of College-34-35	10. The College Rules	-	22-25
 13. Students" Reading Room - 29-30 The College Association & Societies - Work of PEI – 14. National Service Scheme (NSS) - 31 15. The College Calendar - 32 Students" Common Room Seminars 16. Spoken English Course - 33 Self Financing Course - 33 Self Financing Course - 34-35 	11. University Examinations	-	26
The College Association & Societies-Work of PEI –-14. National Service Scheme (NSS)-15. The College Calendar-Students" Common Room-Seminars-16. Spoken English Course-Hostel Facilities-17.Budget of College-34-35	12. The College Library	-	27-28
Work of PEI –-3114. National Service Scheme (NSS)-3115. The College Calendar-32Students" Common Room-32Seminars-3316. Spoken English Course-33Self Financing CourseHostel Facilities17.Budget of College-34-35	13. Students [®] Reading Room	-	29-30
14. National Service Scheme (NSS)-3115. The College Calendar-32Students" Common Room-32Seminars-3316. Spoken English Course-33Self Financing CourseHostel Facilities17.Budget of College-34-35	The College Association & Societies	-	
 15. The College Calendar - 32 Students" Common Room Seminars 16. Spoken English Course - 33 Self Financing Course - 17.Budget of College - 34-35 	Work of PEI –		
StudentsCommon Room Seminars16. Spoken English Course-33-Self Financing Course-Hostel Facilities-17.Budget of College-34-35		-	
Seminars-3316. Spoken English Course-33Self Financing CourseHostel Facilities17.Budget of College-34-35	-	-	32
16. Spoken English Course-33Self Financing Course-Hostel Facilities-17.Budget of College-34-35	Students [®] Common Room		
Self Financing Course-Hostel Facilities-17.Budget of College-34-35	Seminars		
Hostel Facilities - 17.Budget of College - 34-35		-	33
17.Budget of College - 34-35	0	-	
		-	
18. Master Plan of College-36-37		-	
	18. Master Plan of College	-	36-37

Contents

• Shashi Bhushan Singh Satyendra Prasad Singh Janjatiya College, Pathargama, Godda.

A Brief History

In the eighth decade of the previous century some educationists and social activists of the local Village felt frustration for the meritorious students of the rural area for higher studies who belong mostly to ST,SC,OBC and other minority communities and who could not fulfil their desire of achieving higher education after the completion of secondary education.

Hence the thoughtful intellectuals of local rural area felt the need of establishing a college to impart higher education to the deprived section of talented students of this rural locality. As a result of this concern of intellectuals the present college under the name **S.B.S.S.P.S.J. College Pathargama** was established in the year 1980 with one and only goal to educate the impatient learners of the rural and remote area. Since then this college has achieved numerous distinctions in the field of education and education related activities. Many passed out students of this college have successfully established themselves in professional and other careers. Hence this college has proved itself to be a milestone in the field of higher education. For the last thirty five years this college has done elegant work to fulfil the cherished desire of the beginners of the college. For the establishment of this college local people donated 12.9 acres of land for the building of the college and for hostel as well as playground. Two local education loving persons donated amount for the construction of two class rooms. In this way the people having thirst for higher education provided their invaluable support both morally and economically to furnish the requirement for opening a college where higher education should be imparted. The college has its own building which was inaugurated by the honourable governor Dr. A.R.Kidwai on 24th June 1984.

The college employees both teaching and non-teaching have become a role model as they provide their optimum despite being handicapped as regards to resource and modern electronic and digital facility, the reason being the college situated in a very remote area.

Thus the college is a land mark as well as a model for the people who suffer from pessimistic attitude due to lack of resources.

The Governing Body Of The College

- 1. Mr Nishi Kant Dubey
- 2. Mr. Ashok Kumar Choubey
- 3. Dr. Prasanjeet Mukherjee
- 4. Mr. Upendra Narayan Singh
- 5. Dr. Birendra Kumar Singh
- 6. Director –D.R.D.A.
- 7. Mr. Shiv Narayan Mahto

- President(MP)
- Secretary
- -University Representative
- Donor
- -Principal
- Govt. Representative
- -T.R.

Succession List of Principals

1. Dr. Birendra Kumar Singh.M.A.PhD, Dated 29.07.1980 to till now.

Teaching Staff

Department of Commerce

- 1. Mr. Basant Narayan M.Com. ,Lecturer(H.O.D.)
- 2. Mr. Ajay Kumar Verma , M.Com. , Lecturer
- 3. Mr. Harimohan Brahamchari, M.Com. ,Lecturer
- 4. Dr. Umesh Pandit, M.Com., PhD , Lecturer

Department of Rural Economic&Co-Operation

- 1. Mr. Niranjan Kumar , M.A., Lecturer (H.O.D.)
- 2. Mr. Alok Kumar, M.A, Lecturer

Department of History

- 1. Mr.Sudarshan Prasad Singh M.A,Lecturer(H.O.D)
- 2. Dr.Sachidanand Singh M.PhD.Lecturer
- 3. Mr.Shankar Prasad Singh M.A., Lecturer

Department of Sociology

- 1. Mr Kedar Nath Sah M.A., Lecturer (H.O.D)
- 2. Miss Anju Mandal ,M.A.,Lecturer

Department of Labour&Social welfare

- 1. Mr. Pradip Kumar Singh, M.A Lecturer (HOD)
- 2. Dr. Amrendra Kumar M.A.PhD. Lecturer

Department of Santhali

1. Mr Rajesh Kumar Kisku, M.A, Lecturer (HOD)

Department of Mathematics

- 1. Mr. Gajendra Kumar, M.Sc., Lecturer (HOD)
- 2. Mr. Shiv Narayan Mahto M.Sc., Lecturer

Department of Psychology

- 1. Dr.Shambhu Prasad Singh M.A., Ph.D, Lecturer (H.O.D)
- 2. Mr. Manoj Kumar Bhagat M.A., Lecturer

Department ofHome science

1. Mrs.Nivedita Singh ,M.A.Lecturer(H.O.D)

Department of Ancient Indian History

1. Vacant

Department of Pol.Science

- 1. Mr.Ujjawal Kumar Mandal, M.A., Lecturer (H.O.D)
- 2. Mr. Upendra Prasad Yadav M.A Lecturer

Department of Geography

- 1. Mr.Shobha Kant jha, M.A., Lecturer (H.O.D)
- 2. Mr. Arvind Kumar Singh, M.A., Lecturer
- 3. Mr. Sachit Kumar Yadav M.A , Lecturer

Department of Botany

- 1. Mrs. Kumari Suman, M.Sc. , Lecturer (H.O.D)
- 2. Mr.Kailash Prasad Sah,M.Sc.,Lecturer

Department of Urdu

1. Md.Siddique Ahmad, M.A.Lecturer (H.O.D)

Department of Statistcs

- 1. Mr.Ajay Kumar Sinha, M.A.Lecturer(H.O.D)
- 2. Mr.Harendra Mohan Sinha, M.A., Lecturer

Department of Philosophy

- 1. Mr.Sheo Shankar Mishra M.A., Lecturer (H.O.D)
- 2. Mr. Pramod Kumar Mahto, M.A., Lecturer
- 3. Mr. Nawleshwari Jha M.A,Lecturer

Department of Chemistry

- 1. Md. Hemail M.Sc.,Lecturer(H.O.D)
- 2. Mr.Bipin Bihari Singh, M.Sc. Lecturer

Department of Zoology

- 1. Mr. Rakesh Prasad Sinha, M.Sc.Lecturer(H.O.D)
- 2. Mr. Nawal Kishor Mehta M.Sc., Lecturer

Department of English

- 1. Md.Akhter Hasnain Azad, M.A.Lecturer (H.O.D)
- 2. Mr. Sandip Kumar Singh, M.A., Lecturer

Department of Physics

- 1. Mr.Pradeep Kumar ,M.Sc.,Lecturer(H.O.D)
- 2. Mrs. Swati jha,M.Sc.,Lecturer

Department of Hindi

- 1. Mr. Ashok Kumar Singh M.A., Lecturer (H.O.D)
- 2. Mr.Bikramaditya Yadav, M.A. Lecturer
- 3. Mr. Pradip Kumar ,M.A., Lecturer
- 4. Mr. Jay Prakash Mehra M.A,Lecturer

Department of Economics

- 1. Mr. Badri Prasad Das M.A.,Lecturer(H.O.D)
- 2. Miss. Shakuntala Murmu, M.A. Lecturer

Department of Sanskrit

- 1. Mr.Maheshwar Manjhi M.A.,Lecturer(H.O.D)
- 2. Mrs.Bharti Sinha M.A. Lecturer

Department of Physical Education

1. Mr. Chandan Roy (B.A., BP.Ed) P.T.I

Non - Teaching Staff

Office

- 1. Mr. Lakshman Prasad Yadav. Head Clerk (Office)
- 2. Mr. Amarendra Kr. Amar. Counter Clerk.-III
- 3. Mr. Chandrashekhar Thakur , Typist -II
- 4. Mr. Ramanand Manjhi- Counter Clerk-II

Examination:-

- 5.Mr. Dinesh Yadav ,Crosspondence Clerk
- 6.Mr. Devanand Kunwar, Typist-I

Library

- 7. Mrs.Parul Kumari-M.Lib-Librarian
- 7. Md. Nasim Ansari Book Shorter
- 8. Md. Mansoor Ali- Peon
- Lab. In Charge.
- 9. Mr. Dilip Kumar Mandal-Chemistry
- 10. Mrs. Vijya Sinha ,-Psychology
- 11. Mr.Shishir Kr. Shishir, Physics
- 12. Sanjay Kr. Singh-Zoology
- Other Staff
- 1. Mr. Guruprasad Mirdha-Peon
- 2. Mr. Jaikant Yadav, Peon
- 3. Mr. Abhimanyu Pd. Singh, Peon
- 4. Sushree Mirku Tudu
- 5. Mr.Bipin Bihari Yadav, Peon
- 6. Mr.Rambilash Singh, Peon.
- 7. Mr.Kulesh Pandit. Peon
- 8. Mr.Naresh Kunwar. Peon
- 9. Mo. Chameli- Peon
- 10. Ganesh Kunwar. Peon
- 11. Jaikant Singh. Peon
- 12. Naresh Hari-Sweeper
- 13. Pramod Mishra-Night Guard
- 14. Genda Yadav- Peon

Co-Curricular Activities

- 1. Administrative Bursar :
- 2. Officer-in-charge, Admission :
- 3. Accounts Bursar :
- 4. Officer-in-charge of Exams :
- 5. Academic Bursar :
- 6. Officer-in-charge of Library :
- 7. Secretary, Staff council :
- 8. In-charge of Editorial Board of College :
- 9. C.L.C. / T.C. / Conduct :
- 10. In-charge of Sports & Games :
- 11. Computer Cell & ICT :
- 12. N.S.S. (Male)
- 13. PIO (RTI) :
- 14. In-charge of wall Magazine :
- 15. UGC -in-charge :
- 16. AISHE Co-ordinator :
- 17. NAAC Co-ordinator
- 18. IQAC co-ordinator :
- 19. UGC Construction Committee /

- 20. NAAC steering committee memb. :
- 21. In-charge, Lecturer, Common Room:
- 22. Boys " Grievance Cell :
- 23. Old Boys Association :
- 24. Girls Grievance Cell :
- 25. DHE/ University work
- 26. In-charge, Boys" Common Room :
- 27. Athletic Committee :
- 28. In-charge of Girls" Common Room:
- 29. Admission Committee :

- Mr. Ajay Kumar Varma. Mr.Upendra Prasad Yadav Mr.Hari Mohan Brahmachari Mr. Maheshwar Manjhi Mr.Upendra Prasad Yadav Md. Akhter Hasnain Azad _ Mr. Pradeep Kumar Mr. Shobha Kant Jha -Mr. Sachidanand Dubey Mr. Gajendra Kumar _ Mr. Chandra Shekhar Thakur _ Mr. Shobha Kant Jha Mr. Ajay Kumar Verma -. Mr. Pradeep Kumar Mr. Rajesh Kumar Kisku Mr. Pramod Kumar Mahto Mr. Shobha Kant Jha Mr. Pradeep Kumar Mr. Basant Narayan -Md.Akhter Hasnain Azad _ Mr. Basant Narayan _ Mr. Pradeep Kumar (Dept. of Physics) Mr. Pradeep Kumar (Dept. of Hindi) _ Mr. Ajay Kumar Verma (Dept. of Com.) Dr. Umesh Pandit Md. Hemail Mrs.Parul Kumari-Librarian Mr. Dilip Kumar Mandal Mr. Sheo Shankar Mishra _ Mr. Upendra Prasad Yadav Mr. Shiv Narayan Mahto -Miss. Anju Mandal _ Mr. Jay Prakash Mehra _ Mr. Gajendra Kumar _ Miss Anju Mandal Mr. Upendra Prasad Yadav, Sheo Shankar
 - Mishra'Ujjawal Kumar Mandal,

Sidhique Ahmad.

- 30. Dramatic Society :
- 31. In-charge of Cycle Stand :
- 32. In-charge, Electricity :
- 33. In-charge, Water & Sanitation :
- 34. In-charge of Time Table :
- 35. Calculation of Attendance :
- 36. In-charge of Self Defence Trg. :
- 37. College purchase committee :
- 38. Boys Hostel :
- 39. Anti Ragging Cell :
- 40. Sexual Harassment Redressal Cell:
- 41. Career Counseling :-
- 42. In-charge of Yoga Class :
- 43. Students Welfare Association :

Principal I/C

Dr. Birendra Kumar Singh M.A.PhD S.B.S.S.P.S.J.College Pathargama,

- Mr.Rajesh Kumar Kisku,Sachidanand Singh,Manoj Kumar Bhagat ,
- Mr.Abhimanu Singh
- Mr.Genda Yadav
- Mr.Lakshman Yadav
- Mr. Niranjan Kumar
- Mr. Ramanand Manjhi
- .
- Mis..Kumari Suman , Mr.Pradeep Kumar (Dept. of Hindi) Mr. Pradeep Kumar (Dept. of Physics) Mr. Sheo Shankar Mishra Mr. Ajay Kumar Verma
- Mr. Rajesh Kumar Kisku
- Mr. Ujjawal Kumar Mandal
- Ms. Sakuntala Murmu
 - Mr. Manoj Kumar Bhagat
- Mr. Basant Narayan
- Mr. Shobha Kant Jha
- Mr. Jay Prakash Mehra



FEE STRUCTURE

SI.No.	Courses <u>A.Development Fund</u> B.General Fund	Commerce 300	Science/Bot. Zoo. 300
1	Admission or re-asmission fee	120	150
2	Tutition fee	120	150
3	Transfer or C.L.C. fee	420	450
4	Fine (Defaulte ,Library,Breakage,Mise.)	0	150
5	Annual breakage Charges		100
6	P.B.F.		
7	Hostel admission charges		
8	Seat Rent		
9	Maintenance charge		
10	Electricity	20	20
11	Library charge	50	50
12	Labortory charge	0	150
13	Laboratory charge		150
	C.Student Fund		
1	Miscellaneous charge	100	100

Miscellaneous charge Add.Fee College Examination Athletic fee Medical fee Comman Room College Magazine Mutual Aid fee Society Fund Progress reprot Cycles shed Identity card S.A.F. Identity Card Student Union Miscellaneous charge Total

D. University

1	Registration	130	130
2	Migration fee	130	130
3	Examination fee	200/300	200/300
4	Marks fee	100	100
5	Local levy	200	200
6	cost of remittance	10	10
7	Contijent	190	190
8	Late fine	200/500/1000	200/500/1000
9	P.V.I		
10	N.S.S.	20	20
11	N.C.C.		

S.B.S., S.P.S. Javiatiya College, Pathargama, Godda

SPS JANJATIYA COLLEGE, PATHARGAMA, GODDA (JHARKHAND) Academic Calendar March 2015 to February – 2016

ere the trie, of

PER S.B.S.

1 del

000 000

Working Days			Holi Days					
Months	Vacation Deptt.	Days	Non Vacation Deptt.	Days	Vacation Deptt.	Day s	Non Vacation Deptt.	Days
March – 2015		19		19		12		12
April - 2015		20		20		10		10
May - 2015		19		25		12		06
June – 2015		07		25		23		05
July – 2015		23		23		08		08
August - 2015		23		23		08		08
Sept 2015		22		22		08		08
October - 2015		09		15		22		16
Nov 2015		09		19		21	Ŧ	11
Dec. – 2015		22		22		09		09
Jan. – 2016		17		17		14		14
Feb. – 2016		22		22		07		07
Total		212		252		154		114

Maris Gira

8. B. S. S. P. S. J. College Pathargama (Godda)

Regulation for Bachelor of Arts, Sciecnce&Commerce (General/Honours) Examination

The Bachelor of Art (General/Honours) Course shall cover a period of three academic years and shall be know in the first year of study as the B.A(general/Honours) part-I in the second year of study as the B.A.(General/Honours) Part-II and in the third year of study as the B.A.(General/Honours)Part-II Course.

Qualifications for Admission

A student may be admitted to the course of instructions for the degree of Bachelor of Arts (Gereral/Honours) if he has passed the intermediate examination in Science of a Board/University established or incorporated by law or any other examination recognized by the University as equivalent three to . that for admission to the course of instructions for the Honors degree in any subject concerned, it shall be necessary for a student to have obtained not les than 45% marks at the intermediate examination in the subject , or in an allied subject as determined by the Academic Council in case the subject was not prescribed for study at the intermediate level.

Provide further that a student shall be eligible for admission to the Honors course in any Subject even thought he has not studied the subject concerned at the intermediate stage if he has passed the intermediate examination in Science or Commerce with not less than 45% marks in the aggregate.

Subject for B.A.(General) Examination and Structure of Course

A candidate for the B.A.(General) examination shall be required to offer and be examined in three optional subjects comprising nine papers, and one/two languages as composition comprising two papers, and one paper on General studies, totaling twelve papers, divided into four papers for each part of the course according to the following structure.

COURSE STRUCTURE (B.A. PASS)

The Course structure and mark distribution for B.A. Pass shall be as follows :-

Examination	Optional	Composition	Environmental	Total
	Subjects		Science (EVS)	
B.A.(Gen)	3 Papers (Paper	1 Paper	_	4 Papers
Part-I	I from three	(paper I)		
	subject)			
B.A.(Gen)	3Papers(paper II	1 Paper (Paper	_	4 Papers
Part-II	from three	II)		
	subject)			
B.A.(Gen)	3 Papers(Paper	_	1 Paper	4 Papers
Part-III	III from three			
	subject)			
Total	9 Papers	2 Papers	1 Paper	12 Papers

Each of these Paper shall carry 100 marks including 25 marks for practical examination wherever practical examination is prescribed.

A candidate for the B.A.(General) examination is shall chose any three of the following optional subjects.

- 1. Any of the following language and literature subjects.
 - Hindi, English, urdu, Sanskrit, Santali,
- 2. Ancient Indian History& Culture.
- 3. History
- 4. Political Science
- 5. Economics
- 6. Philosophy
- 7. Psychology
- 8. Sociology
- 9. Rural Economics
- 10. Labour and Social Welfare
- 11. Music
- 12. Home Science (For woman only)
- 13. Geography
- 14. Mathematics
- 15. Statistic

COURSE STRUCTURE (B.A. Honours)

The Course structure and mark distribution for B.A. Hons. shall be as follows :-

Examination	Honours Subjects	Subsidiary Subjects	Composition	Environmental Science (EVS)	Total
B.A.(Gen) Part-I	2 Papers(Paperl&II)	2 Paper(Paper I from two subjects)	1 Paper (paper I)	_	5 Papers
B.A.(Gen) Part-II	2 Papers (Paper III&IV)	2 Papers(Paper II from two subjects)	1 Paper	_	5 Papers
B.A.(Gen) Part-III	4Papers(PaperV,VI,VII&VIII)	_	_	1 Paper	5 Papers
Total	8 Papers	4 Papers	2 Papers	1 Paper	15 Papers

Each of these Paper shall carry 100 marks including 25 marks for practical examination wherever practical examination is prescribed.

A candidate for the B.A (Hons.) examination shall choose one honours subject and two subsidiary subjects from the followings.

- 1. Hindi, Sanskrit, Urdu, English.
- 2. Ancient Indian History& Culture.
- 3. History
- 4. Political Science
- 5. Economics
- 6. Philosophy
- 7. Psychology
- 8. Sociology
- 9. Rural Economics
- 10. Labour and Social Welfare
- 11. Music
- 12. Home Science (For woman only)
- 13. Geography
- 14. Mathematics
- 15. Statistic

Examination

There shall be University examination at the end of the first, the second and the third years of study to be know respectively as the B.A.(General/Honours)Part-I, Part-II,Part-II examination No student shall be admitted to the B.A. (General)or B.A. (Honours)Part-I examination and to the part-III class unless he has passed the part –II examination.

Practical Examination

The examination in Psychology,Music,Home Science,Geography&Statistics shall include practical examination.

Methods of examination

The examination (other than practical's)shall be conducted by means of question –paper which shall be the same at every place where the examination in a paper is held in the same day in a subject in which practical examination is prescribed the inspected by the examiners who shall take the same into consideration while awarding marks for the practical examination. The practical note book which has not been signed at regular intervals by the teachers under whom the candidate worked shall not be accepted. The Practical note book shall carry ten percent of the marks prescribed for the practical examination. The practical examination shall include a viva-Voce examination carrying ten percent of the marks prescribed for the practical examination.

Duration of Ecamination

The examination in a theory paper or theory portion of a paper shall be of three hours duration and the examination in a practical paper or practical portion of a papers shall be os six hours duration.

Regulation for Bachelor of Science (General/Honours)Examination

1. The Bachelor of Science (General/Honours)Course shall cover a period of three academic years and shall be Known in the first year of study as the B.Sc. (General/Honours) part-I, in the second year of study as the B.Sc.(General/Honours)Part-II, in the third year of study as the B.Sc.(General/Honours)Part-III

Qualifications for Admission

 A student may be admitted to the Course of instructions for the degree of Bachelor of Science (General/Honours0if he has passed the intermediate examination in Science of a Board/University established or incorporated by Law or any other examination recognized by the University as equivalent there to.

Provided that for asmission to the course of instructions for the Honours degree it shall be necessary for a student to have obtained not less than 45% marks at the Intermediate examination in the subject offered for Honours study, or in an allied subject as determined by the Academic council in case the subject was not prescribed for study at the Intermediate level.

Subjects for B.Sc. (General) Exaination and Structure of Course

A candidate for the B.Sc.(general)examination shall be required to offer and be examined in three optional subjects comprising nine papers, and one/two languages as composition comprising two papers, and one paper on general studies, totaling twelve papers, divided into four papers for each part of the course according to the following structure.

Subject for B.Sc.(Hons.) Examination and structure of Course

A candidate for the B.Sc(Hons) examination shall be required to offer and be examined in one Honours subject Comprising eight papers, two subsidiary subjects comprising four papers, one /two languages as composition comprising two papers and one paper on general Studies totaling fifteen paper divided into five paper for each part of the course according to the following structure

COURSE STRUCTURE (B.Sc. PASS)

The Course structure and mark distribution for B.Sc. Pass shall be as follows :-

Examination	Optional	Composition	Environmental	Total
	Subjects		Science (EVS)	
B.Sc.(Gen)	3 Papers (Paper	1 Paper	_	4 Papers
Part-I	I from three	(paper I)		
	subject)			
B.Sc.(Gen)	3Papers(paper II	1 Paper (Paper	_	4 Papers
Part-II	from three	II)		
	subject)			
B.Sc.(Gen)	3 Papers(Paper	_	1 Paper	4 Papers
Part-III	III from three			
	subject)			
Total	9 Papers	2 Papers	1 Paper	12 Papers

Each of these Paper shall carry 100 marks including 25 marks for practical examination wherever practical examination is prescribed.

A candidate for the B.Sc.(General) examination shall choose any three of the following optional subjects.

- 1. Physics
- 2. Chemistry
- 3. Botany
- 4. Zoology
- 5. Mathematics
- 6. Geology

COURSE STRUCTURE (B.Sc. Honours)

The Course structure and mark distribution for B.Sc. Hons. shall be as follows :-

Examination	Honours Subjects	Subsidiary Subjects	Composition	Environmental Science (EVS)	Total
B.Sc.(Gen) Part-I	2 Papers(Paperl&II)	2 Paper(Paper I from two	1 Paper (paper I)	-	5 Papers
B.Sc.(Gen)	2 Papers (Paper III&IV)	subjects) 2	1 Paper	_	5 Papers
Part-II		Papers(Paper II from two subjects)			
B.Sc.(Gen) Part-III	4Papers(PaperV,VI,VII&VIII)	-	_	1 Paper	5 Papers
Total	8 Papers	4 Papers	2 Papers	1 Paper	15 Papers

Each of these Paper shall carry 100 marks including 25 marks for practical examination wherever practical examination is prescribed.

A candidate for the B.Sc.(Hons.) examination shall choose any three of the following optional subjects.

- 1. Physics
- 2. Chemistry
- 3. Botany
- 4. Zoology
- 5. Mathematics
- 6. Geology

Examination

There shall be University examination at the end of the first, the second and the third years of study to be know respectively as the B.Sc.(General/Honours)Part-I, Part-II,Part-II examination No student shall be admitted to the B.Sc. (General) B.A. (Honours)Part-I examination and to the part-III class unless he has passed the part –II examination.

Practical Examination

The examination in all the Subjects shall include practical examination except in Mathematics .

Methods of examination

The examination (other than practical's)shall be conducted by means of question –paper which shall be the same at every place where the examination in a paper is held in the same day in a subject in which practical examination is prescribed the inspected by the examiners who shall take the same into consideration while awarding marks for the practical examination. The practical note book which has not been signed at regular intervals by the teachers under whom the candidate worked shall not be accepted. The Practical note book shall carry ten percent of the marks prescribed for the practical examination. The practical examination shall include a viva-Voce examination carrying ten percent of the marks prescribed for the practical examination.

Duration of Examination

The examination in a theory paper or theory portion of a paper shall be of three hours duration and the examination in a practical paper or practical portion of a papers shall be os six hours duration.

Regulation for Bachelor of commerce (General/Honours) Examination (Three Year Degree Course) Duration of Course

The Bachelor of Commerce of (General/Honours)Course shall cove a period of three academic years and shall be Know in the first year of study as the B.Com (General/Honours Part-I) in the second year of study as the B.Com(General/Honours)Part-II course.

Qualification for Admission

A student may be admitted to the course of instructions for the degree of Bachelor of Commerce (General/Honours) if he /she has passed the intermediate examination in Commerce of Board/University established or incorporated by law or any other examination recognized by the university as equivalent there to . Provided that a student who has passed the intermediate examination in Arts or Science shall also be eligible for admission to the Bachelor of Commerce (General) Course if he /she has obtained a minimum of 45% marks in the aggregate I.A.or I.Sc. Examination.

A student may be admitted to the Course of instruction for the degree of Bachelor of Commerce (Honours) of he/She has passed the intermediate examination in commerce of a Board/University established or incorporated by law or any other examination recognized by the University as equivalent there to obtaining not less than 45% marks in the Commerce Subjects /group of concerned subjects.

Provided that student, who has passed the intermediate examination in Arts or Science shall also be eligible for admission to the Bachelor of Commerce(Honours)Course if he has obtained a minimum of 50% marks in the aggregate at the I.A. or I.Sc. Examination.

COURSE STRUCTURE (B.Com. PASS)

The Course structure and mark distribution for B.Com. Pass shall be as follows :-

Examination	Optional Subjects	Composition	Environmental Science (EVS)	Total
B.Com.(Gen)	3 Papers (Paper	1 Paper	_	4 Papers
Part-I	I from three subject)	(paper I)		
B.Com.(Gen)	3Papers(paper II	1 Paper (Paper	_	4 Papers
Part-II	from three	II)		
	subject)			
B.Com.(Gen)	3 Papers(Paper	_	1 Paper	4 Papers
Part-III	III from three			
	subject)			
Total	9 Papers	2 Papers	1 Paper	12 Papers

Each of these Paper shall carry 100 marks including 25 marks for practical examination wherever practical examination is prescribed.

A candidate for the B.Com. (General)examination shall offer the following Commerce subjects/group of subjects:

- A. For B.Com (General)Part-I examination-
 - 1. Financial Accounting
 - 2. Business Economics
 - 3. Principles of Business Management
- B. For B.Com.(General) Part-II examination
 - 1. Corporate Accounting
 - 2. Auditing
 - 3. Money and Financial Systems
- C. For B.Com. (General)Part-III examination any one of the following group of subjects.

Group-A

- 1. Cost Accounting
- 2. Income Tax
- 3. Business Statistics

Or

Group-B

- 1. Business Communication
- 2. Business Environment
- 3. Business Statistics

COURSE STRUCTURE (B.Com. Honours)

The Course structure and mark distribution for B.Com.Hons. shall be as follows :-

Examination	Honours Subjects	Subsidiary Subjects	Composition	Environmental Science (EVS)	Total
B.Com.(Gen)	2 Papers(PaperI&II)	2	1 Paper	_	5 Papers
Part-I		Paper(Paper I from two subjects)	(paper I)		
B.Com.(Gen) Part-II	2 Papers (Paper III&IV)	2 Papers(Paper II from two subjects)	1 Paper	_	5 Papers
B.Com.(Gen) Part-III	4Papers(PaperV,VI,VII&VIII)	_	_	1 Paper	5 Papers
Total	8 Papers	4 Papers	2 Papers	1 Paper	15 Papers

Each of these Paper shall carry 100 marks including 25 marks for practical examination wherever practical examination is prescribed.

A candidate for the B.Com (Hons.) examination shall chose the following group of subjects for Honours study.

B.Com (Hons)Part-I Hons. Subjects

Paper –I Financial Accounting Paper –II Business Management

Subsidiary Subjects

- 1. Business Economics
- 2. Principles of Business Management

B.Com(Hons)part-II

Hons Subjects:-

Paper-III Corporate Accounting Paper –IV Company Law

Subsidiary Subject

- 1. Auditing
- 2. Money and Financial Systems

B.Com Part-III

Hons Subjects:-

Paper V	Cost Accounting
Paper VI	Management Accounting
Paper VII	Income Tax
Paper VIII	Business Statistics

THE COLLEGE RULES

Rules and regulations are a vital need for the smooth running of an institute. And in this connection, ours have also the rules and regulations along with some standing principles of the Deptt. of Higher Education, Govt. of Jharkhand.

Academic Session :-

The academic session of the college is from 1st June to 31st May. The 31st May which is an end of an academic session is followed by a summer vacation.

Admission :-

Admission to +3 Degree class (+3 1st Year) begins generally in the beginning of the academic session and continues till the last date fixed for such admission & it is purely through online selection process for which the online Common Application Form (CAF) is available on the website www.dheorissa.in and can be accessed at any place where internet facility is available. Intimation letters are sent to the selected applicants through five modes (i) SMS (if mobile no. is provided in CAF), (ii) e-mail (if e-mail ID is provided in CAF), (iii) Website www.sbsspsjcollage.in (iv) College Notice Board, The name of the selected applicant can be visit website and on the college Notice Board. The normal admission will be closed in five stages (i) 1st Selection Admission, (ii) 2nd

Selection Admission, (iii) ST/SC Extension Admission, (iv) Balance Seat (Spot) Admission for residual seats), (v) Admission after Supplementary / instant results publication.

Undertaking :-

A student is subject to produce an undertaking before taking admission into the degree class in proper form to the effect that he/she shall abide by the rules & regulations of the institute with decency.

Address :-

Address for correspondence is maintained in the college record with telephone / cell phone numbers. If any change is made, in this connection, it must be intimated to the office for no future inconvenience.

Bicycles :-

Bicycles and vehicles should be kept padlocked in the proper placement for the purpose. In no case those should be kept on the College veranda.

Identity Cards :-

Every student is issued an Identity Card & he/ She is required to keep his / her Identity Card always with him / her and to produce it at any time on demand in the college. In case the Identity Card is lost, it should immediately be reported to the office of the college through proper channel and on submission of necessary fees, a duplicate Identity card is issued to the very benefited student very soon. Misuse of Identity Card is no doubt an offence and hence every student should take note of it.

Attendance :-

A student is required to attend minimum 75% attendance of the total lectures delivered to him / her on individual subjects. If any student fails to vindicate his 75% of attendance, he/she will be debarred from promotion and appearing at the Final Examination meant for every subsequent year. Students having attendance of more than 60% but below 75%, may produce a "Medical Certificate" to avail the opportunity.

Notice :-

A student is required to see the notice board to know details of the notice given regarding information like collection of dues, the commencement of examination, the closure of college and all other important academic information. So, to see the "Notice Board" everyday, should be a routine work of the student as it is the news brochure of the college. Tearing, scratching and snatching notice from the notice board is an offence and anybody found guilty in this connection, shall severely be punished and penalised.

Collection of Fees & Fines :-

For the collection of fees and fines, a fixation has been made. Last week of every month will be the collecting dates. If the students fail to deposit their fees within the stipulated time period, they are subject to pay a fine of Rs. 03/- (Three) extra per month. If consecutively 04months no deposit is made in the college office counter his / her name will be struck off from the college Rolls and needs to be readmitted with a months" extra fees as admission fees along with all the pending dues and fine. besides the tuition fees, all the fines, examination fees and other fees are to be deposited in the college counter.

Issue of C.L.C , T.C. & Conduct Certificate :-

A student can be issued C.L.C. / T.C. at any time he /she wishes to take within or after his/her studentship. For that he/ she has to apply with the requisite fees stating the reason to the Principal clearing all his /her dues and with all the clearances at least 03 (Three) days before the issue date. Continuing certificates can also be issued to a student if applied with sufficient reasons as per the stipulations made for.

Progress Report :-

Since it is desirable to apprise a guardian of the information of his / her ward regarding academic performances, marks of different examinations, attendance in classes and other matters, Progress Reports etc. are sent at the end of each examination.

Other Rules & General Rules of Discipline :-

Some of the rules and regulations are there for the students which are strictly to be adhered to aiming at the dignity of the institute.

- (A) Character reflects the individuality and hence every students objective should be to build his /her own character with genial behaviour.
- (B) With the acquisition of knowledge other extracurricular activities like knowledge on art, drama, music, games & sports etc. should be acquired.
- (C) A student should be sincere, regular and should maintain class room discipline along with the proper uses of library and leisure hours.
- (D) A student should treat and count others as his /her brothers and sisters and teachers as their guides, guardians and philosophers.
- (E) A student must not be rude and discourteous to the staff members (both teaching & nonteaching) of the institute. They may bring any type of grievance to the notice of the Principal politely & courteously. Resorting to any type of violence is strictly prohibited.
- (F) Groupism, hooliganism & communalism etc. are strictly prohibited in the college.
- (G) A student, in no way, is allowed to make bully of others and any type of teasing to others is strictly forbidden.
- (H) Students must not loiter on the college verandah when the classes are going on. During their leisure hours, they may be either in the Reading Room or in the Common Room meant for them.
- (I) A student, if found interrupting in teaching in the class room intentionally, will be subject to strict disciplinary action.
- (j) Students are strictly denied and prohibited to spit and write on the wall, floor, pillars and doors of the college and must not scribble, paste placards, posters and disfigure the college walls in any way.
- (K) Students must not tamper & mishandle fans & electric switches and other articles or furniture etc. of the college.
- (L) All the students must be decent, well-behaved in any match, participation of sports and any other function relating to college, otherwise they will seriously be dealt with.

Breach of Discipline :-

Violating the rules & regulations in any form is considered as a breach of discipline. Breach of discipline may lead a student to heavy punishment like fine, expulsion and rustication etc. from the college on the recommendation of the "Disciplinary Committee" duly constituted by the Principal.

Standing Instructions to the Staff :-

The guidelines made represented should be aimed at by all the staff members from Teaching, Heads of Departments, officer-in-charge of co-curricular activities, librarians, PET, Head Clerk, Office Staff and all other Non-teaching Staff members.

Lesson Notes And Lesson Plans :-

It is duty of the Head of the Department to see that the lesson plan of the prescribed course is prepared by him /her or by any other teacher of the department and copy of the samemust be submitted to the Principal before the commencement of lectures on respective subjects. Lesson notes must be maintained by individual teachers in the prescribed Progress Registers. They are to be shown to the HOD on every Saturday or as when required by him. The same Progress Registers must be submitted to the Principal on the last working day of every month. The Heads of the department are held responsible for any disturbance in the maintenance of lesson plan cum progress records .

Examination :-

As examination plays a vital role in the measurement of standard of students and hence the institute conducts different types of examinations like monthly, half-yearly and test exams. etc.

Pass Mark & Division :-

A candidate has to obtain minimum 33% of marks in individual subjects to pass in the Exam and to make himself / herself eligible for different University Examinations.

University Examinations (+3 Degree Exams)

The University introduces Three Years Degree Examinations like First University Exam (FUE), Second University Exam (SUE), Final University Exam (FNUE), which are usually conducted as per the plans & Programmes of the University i.e., Sido Kanhu Murmu University Dumka (Jharkhand)

Financial Aids to Students

There are different kinds of financial Aids given to students of the college. These are the different kinds of scholarships and stipends sanctioned by the Govt. from time to time and the financial aids provided to the students by the college itself. Various kinds of financial help given by the Govt. in the form of scholarships and stipends to eligible students are : -

- 1. Govt. of India Merit Scholarship
- 2. Senior college scholarship
- 3. Merit-cum- Poverty scholarship.
- 4. National loan scholarship
- 5. Stipend for Physically handicapped students.
- 6. Scholarship (Stipends) for SC & ST students.
- 7. Scholarship for OBC / SEBC students.

The detailed notice in this regard is given by the college as per Govt. rules and regulations. The Students are advised to enquire or contact the concerned office -in-charge and Account section of the college for better information. In addition to these there are two types of financial aids given to the students by the college namely : -

- A. Free Studentship
- B. Financial Aid from Poor Boys fund.

Free Studentship :-

Free studentships to the extent of 15% of the total strength of students on the rolls are given either in the form of exemption from payment of full known as "Free Studentship" or half tuition fees known as "Half Free". In this connection, the Principal invites applications from the students on a prescribed application form available in the college office usually in the month of August. Applicants may be required to appear at an interview for the purpose. Merit and Poverty are the criteria for the award of "Free Studentship."

<u> P.B.F:-</u>

Monetary helps are also given from the Poor Boys Fund. The PBF invites applications from students in prescribed form to be had from the college office. Applicants may also be required to appear at an interview for the purpose. Poverty and Merit are also taken. into consideration in this regard.

The College Library

General Library Rules :-

Definitely and defiantly it can be said that "Library" is the heart of a college. It is nothing but a "Treasure House of knowledge and citadel of learning". Thus, it is drastically said, "A library is truly a mirror of the spirit of dedicated study and aspiration for knowledge." Thus, the Library of the college is not at all an exception to this rule. The books, it contains, are arranged in sections and sub-sections and the staff members and students deserve the right to use it as per requirement keeping the following in mind.

General Information :-

 The Library is opened for a certain period of time in each working day as decided by the principal time to time. It remains closed on Sundays and other authorised holidays.
 Only the Staff, students and other qualified persons as the occasion permits may beadmitted into the library premises. They should maintain silence as far as possible and should go out of the library except the staff members.

Rules to all Borrowers :-

- 1. No books shall be taken out of the library without the knowledge of the librairan and until it has properly been issued. Properly issued means it must properly be entered in thelssuing Register & signed by the borrowers.
- 2. Each borrower must examine the condition of the books before taking. He must inform the librarian if any defect is in the book. In case of mutilation of books, penalty will be imposed on the concerned students.
- 3. Books should be kept for a specific period allowed to a borrower. It must immediately
- 4. be returned to the library if it is requisitioned.
- 5. Issued books must be returned to the librarian or in-charge and to nobody else, on no account, it should be transferred to any other person.
- 6. No borrowers are allowed to make marginal notes marking in the library books. The borrower may be penalized if any distortion is made to books.
- 7 . If any borrower loses a book, issued to him, must submit an another similar book, if not,he/she has to pay ten times the value of the book as per the catalogue price.
 - 7. The maximum number of books that can be issued at a time to various types of borrowersare as follows :-
 - (A) Teaching Staff 05
 - (B) Librarian-02
 - (C) Others 01
 - (D) Students 03
- N.B.:- Books will not be issued beyond the quota allowed except urgent cases. A teaching staff is not allowed to borrow books on the subject in which he is not a teacher. Text books are not issued to the students, it must be issued only to the teachers.
- 9. If any borrower keeps a library book for more than the stipulated period, no further books will be issued to him / her until the book is returned to the library.
- 10. The library premises should not be used for any purpose rather than reading or consulting the periodicals of the library.

- 11. Spitting, smoking, sleeping inside the library & laying one"s legs on the library furniture in a way of relaxing objectionably is strictly prohibited.
- 12. As library is the paragon of knowledge and hence it is the duty and responsibility of all tokeep its sanctity. It is supposed to be the most sensitive and civil place and thus starting fromborrowers to the staff members everyone should be polite and civil in their behaviour. Incivilityand disregard, in any form, should immediately be informed to the college authority.
- 13. Every book of the library bears the stamp and book number. If any new book is purchased or acquired from other means, can"t be issued to the borrowers unless & until they are stamped & numbered.
- 14. Towards the end of each academic year, all the books must be collected in for physical &stock verification, within the very period, the books must be tallied with the catalogues and the binding works must be done if damaged.
- 15. Library books are issued to the bonafide students on the notified dates for respective classes, on the prescribed date & time they have to give slips writing three books of their choice in order of preference and submit the same to the library and books will be issued to

them as per availability. The sutdents are required to stand in a queue maintaining discipline during the issuing hours.

- 16. Libray book issued to the students are entered in their library cards. In case of loss of such cards, a duplicate may be issued on payment of necessary fee after having permission from the college authority.
- 17. A library books can neither be issued no returned without library cards, Hence studentsare subject to come with their library cards for the purpose.
- 18. Students while filling up their forms for exams. and while taking C.L.C. at the time of leaving the institute, are required to take a "No Dues" clearance certificate from the librarian. Similarly, in case of a staff member leaving the institute in a way of transfer or leaving in any form, must obtain a "No Dues" clearance certificate form the librarian and after that he/she would be allowed to get the "Relieve Order".
- 19. The librarian is to submit a report every month in the following points:-
 - (i) Cataloguing of New Books.
 - (ii) Binding of torn out books.
 - (iii) Binding of Journals & Magazines.
 - (iv) Annual Stock taking Report (In the month of April)
 - (v) Ending of journals & Magazines.
 - (vI) Payment of Books & Journals.
 - (vii) Difficulties if any.

Students' Reading Room

Reading room is attached to the General Library. Students" Reading Room opens and closes at the same time when the General Library opens and closes.

- 1. Encyclopaedias, Dictionaries, Rare books, Reference books, Magazines, journals, Periodicals, News daily can be borrowed for a short time in the Reading Room on the production of identity card.
- 2. Such materials borrowed for use in the Reading Room, on no account can be taken out of the Reading Room and must be returned to the Librarian long before it closes or when it is called for by the librarian.
- 3. A student is not permitted to leave the Reading Room before returning materials borrowed for use in the Reading Room.
- 4. Reading Room can not be used as Common Room for students.
- 5. Students are expected to maintain strict silence in the Reading Room. Since the Reading Room is a part of the general library, the same rules of library and rules of discipline are applicable to this.

The College Association & Societies

The College has different forms of associations and societies which are formed in the college to foster the extracurricular and cultural and athletic activities of students. These associations are run by the students and placed under the College of one or more members of the teaching staff. Being the ex-officio President, the Principal is the final authority over all the societies and has the power to amend rules or suspend a society at his discretion. The College has the following Associations:

- 1. Cultural Association
- 2. Dramatic Society
- 3. Day, Scholars Association

General Rules of Information of the Association :-

- 1. The aim of the Cultural Association is to foster cultural activities like organising discussion and holding debates of general academic and cultural interest and if possible invite eminent persons of talent from outside for the purpose. Essay competition, arranging lectures and symposium and celebrating Annual Function.
- 2. The aim of the Athletic Association is to develop and encourage athletic talent and to arrange the games and sports for this purpose.
- 3. The aim of the Dramatic Association is to encourage the cultivation of the Dramatic art by organising Annual Drama, variety performances and casual discussion on drama as the committee may from time to time decide.
- 4. The aim of the Day Scholars Association is to take up all such activities like celebrating Puja which will promote the spirit of fellowship and foster co-operation among the day scholars of the college.
- 5. The aim of the S.S.G. is to render Social Service of any description and to help needy and deserving students.
- 6. Every student is a member of all the Associations.
- 7. The captain of all organised outdoor games will be the members of the Athletic Association. These captains are nominated by the officer-in- charge on the advice of a committee consisting of the Vice President, Athletic Association, PET and teacher in charge of different games.

Work of P.E.I. Physical Education Instructor

The P.E.I. shall perform the following works :

- 1. The P.E.I. will remain in charge of the stores relating to sports.
- 2. He will maintain all the official records and various registers such as invoice registers, issue register, subsidiary cash book register.
- 3. He is to look after the play ground.
- 4. He is to give proper training and to look after Programme of Physical Education.
- 5. He will make necessary arrangements for the smooth conduct of sports and games as per need. The principal is the final authority of the club and his decision in any matter relating to it will be final. He has the veto to make a new rule or amend any old one, if he thinks it fit in the interest of the Association.

National Service Scheme (N.S.S)

With an objective to inculcate in students a sense of selfless sacrifice and service to the society of the N.S.S. unit of the college has come to its existence. Absolutely speaking, the very unit is a voluntary unit it is because National Service Scheme itself is a voluntary scheme, the motto of which is "Not me but you" The training imparted by N.S.S. unit aims at building the character of the trainees and promoting national consciousness and sense of social responsibility in them. It also inculcates in them a sense of social service. N.S.S. is optional for the students. Those desirous, able - bodied students who want to join N.S.S. will be selected and enrolled in this unit. A total number of 50 students on roll from one N.S.S. unit. Each unit remains under the charge of N.S.S. programme Officer who is selected from the members of the teaching staff. A student is generally enrolled for two / three years only. Minimum of 70% of attendance in the physical work classes and attendance at two camps are compulsory without which there is the possibility of names being struck off from the roll. Materials issued to the members are returned to the N.S.S. office in time. Discipline becomes the main guiding factor in the N.S.S. The Programme Officer is empowered to take disciplinary action against any volunteer. The Principal is the final authority relating to N.S.S. The members of the N.S.S. do generally have two kinds of duties. They are :

1. Normal Camping Programme

2. Special Camping Programme The normal duty of students enrolled for N.S.S. shall be to undertake the projects assigned to them on Sundays and other holidays. Altogether 25 such days will be utilised and sutdents shall work for 6 hours a day. This will come up to 150 hours for each student during the term. Besides under Special camping Programme, the N.S.S. students are required to participate in special camping programme especially during vacation, puja holidays and Xmas. This enables the students to enjoy a sense of community life. At the end of the session certificates are issued to students on the basis of satisfactory performance.

The College Calendar

The institute has its own calendar which bears nothing but the academic message in Totality This calendar can better be termed as the "Information Brochure" of the college which deals with various rules & regulations, different activities Pertaining to the academic life for the guidance of the students. it is published under the complete authority of the Principal and completed and edited by the members of the teaching staff nominated by the Principal. Students ought to go through the same carefully so as not to commit any Mistake not only during their campus life but also in future course of action.

Students' Common Rooms

For recreation, Refreshment and relaxation, common rooms are provided with separately for the boys and girls. The Common Rooms are open for the students only during the college hours and they are provided with some indoor games, news papers & journals etc. Two students, one from among the Girls and one from among the boys are nominated by the Principal as Secretaries for GCR & BCR respectively.

As students Common Rooks are sensitive place & hence no one is allowed to create any disturbance inside the same. Students are expected to relax themselves in a discipline and decent way during their presence in the common rooms. For objectionable things, if pointed out, disciplinary action is to be taken against of the violator.

<u>Seminars</u>

It's the responsibility of various Honours Departments of the institute to conduct seminars on respective subjects time to time. The sole objective of this is nothing but the pursuit of knowledge on the concerned subjects through meetings, discussions and speeches etc which may ultimately solve the problems relating to the subject.

- (a) All students of the Honours classes are ultimate members of the seminar and all Teachers in their respective subjects in these connection honorary members.
- (b) The Heads of respective Honours subjects are the directors of their respective Seminars.

Spoken English Class

Spoken English Classes are organised at regular intervals by the faculty teacher's of English Department to ensure the multidimensional personality of the students of this College with a perspective to enable to them to cope with the challenges of modern society. The students are called for inter disciplinary classes to display their Spoken and Written talent with the help of essay contest, quiz contest ,debate competition and group discussion etc.

Self – Financing Course

The college runs Aeromodelling course to the desirous students of the college with a view to acquaint them with basic information about the devices used in air craft are asked to ensure to pay separate fees for this self financing course . other than this college has the facility of providing training in art and craft,viz.tailoring,Computer Training etc. courtesy self financing mode.

Hostel Facilities

Presently the college has hostel facilities for the students belonging to SC category students which accommodates 20 boys of scheduled caste. The SC welfare hostel has been constructed by aid from the district planning of Godda district in the year 1987.

Besides the same, the college has got financial assistance from UGC for the construction of a girls hostel under special development program during XIth plan which is now under construction in the college campus. The construction of a 50 bed hostel for the students of ST category is under construction. This hostel for ST Category students is being Constructed in the separate land part of the college where the stadium of the college for outdoor games is constructed with all athletic facilities .The ST hostel for ST boys is being constructed having been funded by the welfare department of state of Jharkhand during the financial year 2006-07 is under construction. Thus the college has been endeavouring to provide both welfare and accommodation facility to the deprived section of the society. viz ST ,SC, woman and minority category and backward classes since its establishment .pertaining to the fundamental goal of the foundation of the college .

Excursion cum study tour – a special feature of the department of geography of the college

The department as per the instruction of the syllabus of Sido Kanhu Murmu University Dumka organizes study tour of Geographical spots spread over the different parts of the country for the final year students of Geography (Hons.) During the session 2013-14 the department managed the visit of Ancient Indian alma mator Vikramshila and the Gangetic basin. Recently the students of the department in the session 2014-15 visited the famous Puri Seabeach and the spiritual Konark temple, and the world fame lake Chilka Jhil situated in the state of Odissa. Thus the department has been constantly striving for the assurance of quality growth of the students of the respective department .



S.B.S.S.P.J JANJATIYA COLLEGE AT+PO+PATHARGAMA, DIST-GODDA (JHAKHAND)

BUDGET FOR FINANCIAL YEAR 2015-2016

Particulars	Amount	Amount	Total
	(Rs.)	(Rs.)	(Rs.)
1. REVENUE			
A. FROM STUDENTS	1	10,323,000.00	
(ALL SOURCES)		And Card	
B. FROM HRD RANCHI		3,000,000.00	
C. FROM UGC GRANT COMMISSION		5,000,000.00	
D. FROM OTHER SOURCE		100,000.00	18,423,000.00
(BANK INTEREST AND MISC)		5	
a.		2.3	•
2. EXPENDITURE			
A. RECURRING EXPENDITURE			
(I) SALARY TO TEACHERS	10,749,000.00		
(II) EXAMINATION FEES	1,696,000.00		
(III) REGISTRATION FEE	449,000.00		
(IV) ELECTRICITY EXPENSES	77,000.00		
(V) INTERNET FEES	2,000.00		
(VI) PRINTING & STATIONERY	25,000.00		
(VII) TRAVELLING EXPENSES	6,000.00		
(VIII) PROFESSIONAL FEES	79,000.00		
(IX) CONTINGENCY & MISC EXPENSES	35,000.00		
(X) NEWS PAPER	14,000.00		
(XI) ADVERTISMENT EXPENSES	2,000.00		
(XII) ACCREDITON FEES	34,000.00		
(XIII) BANK CHARGES	1,000.00		
(XIV) SPORTS EXPENSES	100,000.00		
(XV) AUDIT FEES	100,000.00		
(XVI) ACCOUNTING FEES	60,000.00	10.2012/07.012 URSPRING March 30	
(XVII) CONSULTANCY CHARGES	40,000.00	13,469,000.00	

S.B.S.S.P.J JANJATIYA COLLEGE AT+PO+PATHARGAMA, DIST-GODDA (JHAKHAND)

BUDGET FOR FINANCIAL YEAR 2015-2016

B. NON-RECURRING EXPENDITURE	2		
(I) REVENUE EXPENDITURE			
LIBRARY EXPENSES	100,000.00		
LABORATORY EXPENSES	125,000.00		
COMPUTER MAINTENANCE	100,000.00		
MEETING EXPENSES	55,000.00		
BUILDING REPAIR & MAINTENANCE	105,000.00	485,000.00	
(II) CAPITAL EXPENSES			
LIBRARY	300,000.00		
COMPUTER LAB	500,000.00		
LABORATORY EQUIPMENTS	600,000.00		
COLLEGE BUILDING EXTENTION	2,500,000.00		
ARCHITECT FEES	200,000.00	4,100,000.00	18,054,000.00
CONTINGENCY FUND		84	369,000.00



